



## POLICY ON CONFIDENTIALITY AGREEMENT FOR VOLUNTEERS

Draft Date: April 29<sup>th</sup> 2015

**Accountability:** Sick Cell Disease Association of Canada  
**Responsibility:** President/Executive Director  
**Approver:** Sick Cell Disease Association of Canada- Management

**Approval date:**  
**Current Revision:** March 3<sup>rd</sup> 2017  
**Review:** As necessary

Adults who come to us for help are sometimes taking a risk. Therefore, it is essential that no information about our clients is released or made known to the public. As such, it is imperative that as a volunteer you exercise extreme discretion when discussing with others what you do, when calling members' places of work, or when members' problems are unknown to their close relatives. Can a member count on you not to reveal his or her weaknesses to anyone?

*"I agree not to disclose or make personal use of any information I know or suspect may be confidential to the Sick Cell Disease Association of Canada or its members, neither during my term of volunteer service or any time thereafter."*

The Sick Cell Disease Association of Canada reserves the right to end this agreement at any time for reasons it deems appropriate.

*"I understand that it is recommended by the Sick Cell Disease Association of Canada that we meet in a neutral location such as a school or community centre. I am aware that the Sick Cell Disease Association of Canada does not investigate the backgrounds of its members and volunteers and can in no way be responsible for any damages that may occur during term of volunteer service."*

We agree to all of the above.

---

Volunteer (Please Print)

---

SCDAC (Please Print)

---

Signature

---

Signature